

Chaudhary Chhotu Ram Post-Graduate College, Muzaffarnagar-251001

Phone: 0131-2621744
e_mail: ccrpgcollege@gmail.com
Website: ccrpgcollege.com

MINUTES OF MEETING

The C1/17/30th meeting of Internal Quality Assurance Cell was held on 24-07-2022 at 3:00 pm in the office of IQAC. The following respected members have attended the meeting:

1. Prof. Naresh Kumar, Chairman

2. Dr. V.K. Dhaka, Head Horticulture/Chief Proctor/ Incharge NCC

3. Dr. A.K. Singh, Head Ag Engineering

4. Shri Bhupendra Singh, Assistant Professor, Physics

5. Er. Sudheer Kumar, Professor, Ag Engineering Assistant

6. Shri D.A. Khan, Assistant Accountant (Administrative office)

7. Shri Sharad Kumar, Secretary, Management Committee

8. Dr. Priya Vrat Arya, Joint Director, Rtd., U.P. Govt. (Local Socjety)

9. Dr. N. K. Pruthi, Head Ag Chemistry (Rtd.), External Expert

10. Sh. Bhuvnesh Gupta, Director, Suyash Paper and Kraft Ltd. (Employer/Industry)

11. Dr. Praveen Chaudhary, Principal, Janta Inter College, (Alumnus)

12. Dr. J.K. Arya, KVK, Baghra, Parents' Representative

13. Mr. Vimal Chaudhary, Ph.D. Horticulture, Student's Representative

14. Dr Hari Om Sharma, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. After welcoming all the reputed members present in the meeting, Coordinator-IQAC, with the permission of chairperson, placed the agenda before the committee for discussion.

- 1.Reconstitution of IQAC: Coordinator, IQAC apprised the house that the current tenure of the 5th Constituted IQAC is going to exhaust on June 30, 2023. Therefore, the new IQAC is to be constituted as per the latest provision of IQAC guidelines circulated by NAAC. The chairman-IQAC is agreed for reconstitution of IQAC. The charge of IQAC Coordinator is again given to Dr Hari Om Sharma. In Committee two members Dr I.J. Singh and Dr Subhash have been eliminated because Dr I.J. Singh has been retired and Dr Subhash has other departmental liabilities. The rest committee is as such. Now committee has fourteen members.
- 2. Confirmation of the proceedings of the previous meeting: The proceedings of the previous meeting were confirmed by the chairman. All the decisions made in the previous meeting have been executed except agendum no.2 point no.18,19,24,25,28 which were not accomplished due to prevailing Covid-19 Pandemic. It is resolved that these unaccomplished agenda should again be included in the targets to be fixed for this academic year.
- 3. Conversation on 'AQAR Review Report' of session 2021-22 sent to NAAC: The AQAR of academic year- 2021-22 was uploaded on NAAC website on 10-02-2023, within the prescribed time frame. NAAC in its review report appreciated the college efforts and

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accepted it on 20-02-2023. NAAC prescribed that effort should be made to achieve all the matrics in the upcoming academic year for quality sustenance.

- 4. Discussion on Feedback Report 2021-22 received from stakeholders: The feedback is obtained from students/teachers/alumni/parents/employers for improvement of quality culture of the institution by Feedback Conduction Committee during academic year 2021-22. The committee recommended the following eight points for improvement:
 - Power backup and maintenance of fans
 - Promote Virtual explanation of topics
 - Quality of career counselling and placement
 - Financial aids to students through scholarship
 - Use of ICT in teachings and learning
 - Medical aid facility in case health emergency
 - Games facilities, Sports ground
 - Neat and clean toilets
 - Diversity of student's body
 - Overall quality of grievances redressal mechanism.
 - Canteen facility

These issues were discussed in IQAC and resolved to forward them to college administration for accomplishing the task as per the resources available in college.

5. Discussion on Report of Students Satisfaction Survey: 2021-22: The Student Satisfaction Survey was conducted during academic year 2021-22 by Feedback Conduction Committee for overall institutional performance. The response was received from 66 students of various classes/programmes running in the college. A total number of 32 parameters have been taken into consideration for evaluation of SSS. The committee in its analysis report submitted that 34% of the college students rated the college under Excellent Category, 32% under Very Good and 29% under Good Category, while a sum of 5% respondents rated the college under fair and poor Category.

The Cell discussed the report in length received for overall Institutional Performance and resolved to work hard in order to maintain and improve the quality culture.

6.Discussion on Teacher and Parent feedback Report 2021-22: As many as 39 responses received from faculty members and 106 responses have been received from the parents. A total number of 22 and 14 parameters have been taken into consideration for evaluation of faculty and parent feedback respectively. The committee in its analysis report submitted that 91% of the faculty rated the college under Excellent Category, 43% under Very Good and 31% under Good Category, while a sum of 7% respondents rated the college under fair and poor Category. Similarly 27% parents rated the college under



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Excellent Category, 26.8% under Very Good and 30.5% under Good Category, while a sum of 9.7% respondents rated the college under fair and poor Category.

- 7. Holding of Induction Programme for newly admitted students: To make newly joined students feel free, comfortable, sensitize them towards exploring their academic interests and activities, to introduce them with the practices and policies of the college and to build relations between teachers and students, an induction programme is to be organized in college. It is proposed that it should be executed just after completion of admission process offline. The Induction Programme should be conducted programme wise under the supervision of Chief Proctor of the college.
- 8. Reformation of Women Grievance Cell: For assisting and redressing of problems of girl students, the Women Grievance Cell is proposed to be reformed. Now, this Cell shall function under the Convenorship of Dr. Nidhi Luthra assisted with two members Dr. Smt. Renu and Ms. Sayoni Dass. This committee shall also maintain the record of the kind of assistance furnished to girl students, each year. As earlier, it shall also the duty of Cell to organize the programme related to gender sensitization/ social responsibility towards girls' child/ women empowerment/ international girl child day/ women day etc.
- 9. Chalking out of Plan of Action towards quality enhancement for A.Y. 2022-23. For framing out the Action Plan for the current year, AQAR Review Report of NAAC: 2021-22; Future Plan given in AQAR-2021-22 and Peer Team Report- 2018' have been taken into consideration. Out of the total given recommendations in the above given reports, the following points have been selected to work upon and decided to include in Action Plan for execution during the Academic Year 2022-23:
 - 1. Filing of AQAR: 2021-22 to NAAC website.
 - Collection of Feedback Survey from students /teachers/ alumni/ parents/ employers for improvement of quality culture.
 - 3. Conduction of SSS for overall Institutional Performance.
 - 4. Farmer Sangosthi Programme for the betterment of farmers.
 - Parent-Teacher Association Meet and the activities to be undertaken for overall development of college.
 - Conduction of seminar/ conference/ workshop/Guest Lectures.
 - Organization of professional development programme for teaching staff, administrative training programme for nonteaching staff, promotion of universal values and ethics.
 - 8. Seminar/Guest lecture on pertinent issue of IPR.
 - 9. Induction Programme for fresher's.
 - 10. Automation of library and addition of more reference books(B/F).

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- 11. Encouragement of faculty to publish papers in UGC recognized journals
- 12. To attract external funding to provide a push to developmental activities at the campus
- 13. Implementation of e-governance in area of fee deposition and account (B/F).
- 14. Opening of new PG course in Genetics and Plant Breeding (Ag Botany) (B/F).
- 15. Publication of College Magazine.
- 16. Up gradation and Installation of ICT facilities in class rooms.
- 17. Signing of MOUs with institution of repute
- 18. Opening of new PG course M.Com in Commerce
- 19. Establishment of central combined Instrument Lab(B/F)
- 20. Installation of solar panels in different departments
- 21. Up gradation of Auditorium hall
- 22. Implementation of ERP system
- 23. Adaptation of academic bank for students through ABACUSUP
- 24. Installation of safety equipments.

Dr. (Hari Om Sharma) Coordinator-IQAC

Proceedings Confirmed Prof.(Naresh Kumar)

Chairman-IQAC



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MINUTES OF MEETING

The C1/18/31th meeting of Internal Quality Assurance Cell was held on 13-10-2022 at 03.00 pm in the office of IQAC. The following learned members have attended the meeting:

1. Prof. Naresh Kumar, Chairman

2. Dr. V.K. Dhaka, Head Horticulture/Chief Proctor/ Incharge N

3. Dr. A.K. Singh, Head Ag Engineering

4. Sh. Bhupendra Singh, Assistant Professor, Physics

5. Er. Sudheer Kumar, Assistant Professor, Ag Engineering

6. Shri D.A. Khan, Assistant Accountant (Administrative office)

7. Shri Sharad Kumar, Secretary, Management Committee

8. Dr. Priya Vrat Arya, Joint Director, Rtd., U.P. Govt. (Local Society)

9. Dr. N. K. Pruthi, Head Ag Chemistry (Rtd.), External Expert

10. Sh. Bhuvnesh Gupta, Director, Suyash Paper and Kraft Ltd. (Employer/Industry)

11. Dr. Praveen Chaudhary, Principal, Janta Inter College, (Alumnus)

12. Dr. J.K. Arya, KVK, Baghra, Parents' Representative

13. Mr. Vimal Chaudhary, Ph.D. Horticulture, Student's Representative

14. Dr Hari Om Sharma, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. After welcoming all the reputed members present in the meeting, Coordinator-IQAC, with the permission of chairperson, placed the agenda before the committee for discussion.

- Confirmation of the proceedings of the previous meeting: The proceedings of the
 previous meeting was confirmed by the chairman. All the decisions made in the previous
 meeting were informed to the concerned and have been executed except agendum no. 09,
 which was not completed in time due to continuing process of fresher's admission in
 college, shall be accomplished on completion of fresher's admission.
- 2. Discussion on the progress of action plan chalked out for A.Y. 2022-23 as the measures of quality enhancement:

| S.No. | Targets fixed for Academic Year 2022-23 | Progress on the accomplishment of targets |
|-------|---|---|
| 1. | Filing of AQAR: 2021-22 to NAAC website | The Performa for gathering the information from all units/faculty has been developed, separately and solicited the information needed for filling of AQAR. The classification and tabulation of information is being done, presently. |

Internal Quality Assurance Cell
Chaudhary Chhotu Ram Post-Graduate College, Muzaffarnagar-251001

| 2. | Collection of feedback survey from Students/Teachers/Alumni/Parents/E | Done |
|----|---|--|
| | mployer for improvement of quality culture | Prepared and hosted on college |
| 3. | Preparation of Academic Calendar for 2022-23 | website and also distributed among Heads/ Incharges of Departments/ Units. |
| 4. | Conduction of SSS for overall Institutional Performance | Being executed by Dr. K.P. Singh |
| 5. | Continuous working of "Innovative Farmer Oriented Research Centre" | An Innovative Farmer Oriented Research Centre has been made functional at agricultural farm of college for testing the sustainability of technology "Zero budget natural farming" and demonstrating the results to the farmers of catchment area under Inchargeship of Dr. Ombir Singh, Professor, Agronomy. |
| 6. | Parent-Teacher Association Meet and the activities to be undertaken for overall development of college | Being executed by Dr. R.K. Singh |
| 7. | Conduction of seminar/ conference/ workshop/ Guest lectures | Continuously encouraged |
| 8. | Organization of professional development programme for teaching staff, administrative training programme for non-teaching staff, promotion of universal values and ethics | |
| 9. | Filling and evaluation of Self Appraisal Form of Teaching staff | Done |

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| students on 20-10-2022 13. Automation of library and addition of more reference books 14. Sensitization of students on Professional ethics/human values/environmental sustainability/ gender equity promotion and hosting/celebration of various girl child/women related activities 15. The students are being sensitised on all possible occasions. Dr Vija Kumar, Dr Hari Om Sharma, Dr II Sharma, Dr Abhishek singh, Dr Jon Kumar, Dr Dushyant are performing the task. The performed activities are Tree plantation day on 05-07-2021 16. Kanwar Sewa by Rovers from 201 to 26-07-2022 17. Har Ghar Tiranga program on 09 to 11-08-22 18. Automation of students on all possible occasions. Dr Vija Kumar, Dr Hari Om Sharma, Dr II Sharma, Dr Abhishek singh, Dr Jon Kumar, Dr Dushyant are performing the task. The performed activities are Tree plantation day on 05-07-2021 18. Automation of students on all possible occasions. Dr Vija Kumar, Dr Hari Om Sharma, Dr II Sharma, Dr Abhishek singh, Dr Jon | | | Website. cerpgesses |
|--|-----|--|---|
| issue of IPR 12. Induction Programme for fresher's 13. Automation of library and addition of more reference books 14. Sensitization of students on Professional ethics/human values/environmental sustainability/ gender equity promotion and hosting/ celebration of various girl child/ women related activities 14. Sensitization of students on Professional ethics/human values/environmental sustainability/ gender equity promotion and hosting/ celebration of various girl child/ women related activities 15. The students are being sensitised on all possible occasions. Dr Vija Kumar, Dr Hari Om Sharma, Dr III Sharma, Dr Abhishek singh, Dr Jon Kumar, Dr Dushyant are performing the task. The performed activities are Tree plantation day on 05-07-2021 16. Kanwar Sewa by Rovers from 2021 17. Kanwar Sewa by Rovers from 21 to 26-07-2022 18. Har Ghar Tiranga program on 09 to 11-08-202 18. Celebration of Independence Day 15-08-2022 18. Celebration of Independence Day 15-08-2022 18. Mantama Gandhi and Labahadur Shastri Jayanti 02-1022 18. Mantama Gandhi and Labahadur Shastri Jayanti 02-1022 19. Farmer fair on 18-10-202 under the supervision of III | 10 | Tracking of Student Progression | Done |
| students and for Science/Commerce students on 20-10-2022 13. Automation of library and addition of more reference books 14. Sensitization of students on Professional ethics/human values/environmental sustainability/ gender equity promotion and hosting/celebration of various girl child/women related activities 15. The students are being sensitised of all possible occasions. Dr Vija Kumar, Dr Hari Om Sharma, Dr III Sharma, Dr Abhishek singh, Dr Jon Kumar, Dr Dushyant are performing the task. The performed activities are Tree plantation day on 05-07 2021 16. Kanwar Sewa by Rovers from 21 to 26-07-2022 17. Kanwar Sewa by Rovers from 21 to 26-07-2022 18. Kanwar Sewa by Rovers from 21 to 26-07-2022 18. Kanwar Sewa by Rovers from 21 to 26-07-2022 29. Celebration of Independence Day 15-08-2022 20. Crop Residue Managemer Program on 21-09-22 20. Mahatama Gandhi and Labahadur Shastri Jayanti 02-10-2022 20. Farmer fair on 18-10-202 under the supervision of II. | 11. | issue of IPR | |
| more reference books 14. Sensitization of students on Professional ethics/human values/environmental sustainability/ gender equity promotion and hosting/celebration of various girl child/women related activities 15. Automator of horaly and activities or Professional ethics/human values/environmental sustainability/ gender equity promotion and hosting/celebration of various girl child/women related activities 16. The students are being sensitised of all possible occasions. Dr Vija Kumar, Dr Hari Om Sharma, Dr Johnsharma, Dr | 12. | Induction Programme for fresher's | students and for Science/Commerce |
| Professional ethics/human values/ environmental sustainability/ gender equity promotion and hosting/ celebration of various girl child/ women related activities ### Tree plantation day on 05-07 2021 ### Kanwar Sewa by Rovers from 21 to 26-07-2022 ### Amrit Mahotsav Program from 10 to 15-08-2022 ### Celebration of Independence Day 15-08-2022 ### Crop Residue Management Program on 21-09-22 ### Blood Donation camp on 36 09-2022 ### Mahatama Gandhi and La bahadur Shastri Jayanti 02-16 2022 ### Farmer fair on 18-10-202 under the supervision of Independence Control of Independence Day 15-08-2022 ### Farmer fair on 18-10-202 Under the supervision of Independence Control of Independence Day 15-08-2022 ### Control o | 13. | | |
| ➤ Induction Program on 20-10 22 | 14. | Professional ethics/human values/ environmental sustainability/ gender equity promotion and hosting/ celebration of various girl child/ | all possible occasions. Dr Vijal Kumar, Dr Hari Om Sharma, Dr ID Sharma, Dr Abhishek singh, Dr Joni Kumar, Dr Dushyant are performing the task. The performed activities are Tree plantation day on 05-07-2021 Kanwar Sewa by Rovers from 21 to 26-07-2022 Har Ghar Tiranga program on 09 to 11-08-22 Amrit Mahotsav Program from 10 to 15-08-2022 Celebration of Independence Day 15-08-2022 Crop Residue Management Program on 21-09-22 Blood Donation camp on 30-09-2022 Mahatama Gandhi and Lal bahadur Shastri Jayanti 02-10-2022 Farmer fair on 18-10-2022 under the supervision of Dr AK Singh Induction Program on 20-10- |

> Agriculture

Program on 21-10-22
➤ Sardar Patel Jayanti on 31-10-

Extension

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| | | | 2022 |
|-----|--|-------------|---------------------------------------|
| | | A | Celebration of National |
| | | | Integration Day on 31-10- |
| | | | 2022 |
| | | 7 | Parent Teachers meet on 03 |
| | | | &30-11-2022 |
| | | > | Rover service in Sukratal |
| | | | Mela from 6 to 8-11-2022 |
| | | > | Run for Fit India program |
| | | | on09-11-22 |
| | | > | Voter awareness program on |
| | į | | 09-11-2022 |
| | | > | Neki Ki Deewar, cloth |
| | | | distribution program on 10- |
| | | | 11-2022 |
| | | > | One day NSS camp on 14-11- |
| | | | 2022 |
| | | > | Quiz competition on |
| | | | constitution day 26-11-2022 |
| | | > | Sahid Diwas on 27-11-2022 |
| | | > | Parent Teacher meet for |
| | | | Science Students on 30-11- |
| | | | 2022 |
| | | × | Worlds AIDS Day 01-12- |
| | | | 2022 |
| | | A | One day NSS camp on 10-12- |
| | | | 2022 |
| | - | 7 | Alumni meet program on 15- 12-2022 |
| | | <i>P</i> | Celebration of Ch Charan |
| | | | Singh Jayanti on 23-12-2021 |
| | | A | Industrial visit of Science |
| | | | students on 22-12-2022 |
| | | A | Veer Bal Diwas 26-12-2022 |
| | | | |
| | | | |
| 13. | Encouragement of faculty to publish | contin | nuously encouraged |
| | papers in UGC recognized journals | 1 | |
| 15. | To attract external funding to provide | In pro | gress |
| 1 | a push to developmental activities at | | |
| | the campus | | |
| 16 | Implementation of e-governance in | In pro | отесс |
| 16. | | III pro | , g. 1000 |
| | area of fee deposition and account | | |
| 17. | Opening of new PG course in | In pro | ogress |
| 1 | Genetics and Plant Breeding (Ag. | | |
| | Ochetics and Fiant Diceding (11g. | | |



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| 18. | Publication of College Magazine | In progress |
|-----|---|-------------|
| 19. | Upgradation and Installation of ICT facilities in class rooms | In progress |
| 20. | Signing of MOUs with Institution of repute | In progress |
| 21. | Opening of PG course M.Com in Commerce stream | In progress |
| 22. | Establishment of Central combined Instrument Lab | In progress |
| 23. | Installation of Solar Panels in different departments | In progress |
| 24. | Upgradation of Auditorium Hall | In progress |
| 25. | Implementation of ERP System | In progress |
| 26. | Adaptation of Academic bank for students through ABACUSUP | In progress |
| 27. | CC C. Fauinments | In progress |

3. Conduction of Parent Teacher Meet: Every year college organises parent teacher meet. It is an opportunity to exchange observation of a student with their parents. Sharing overall performance and observation of student provide a wider prospect for parent and teacher to plan, prepare and execute planning for better learning outcome of a student. Dr R.K. Singh has been entrusted to host the event during the month of November 2022.

4. Alike previous years, hosting of Rover Ranger pravesh camp was resolved by IQAC to be held in January or February 2023 after the semester examination. This camp is being conducted every year under the supervision of District Scout and Guide officers and Rover leader Dr Hari Om Sharma.

Dr. (Hari Om Sharma) Coordinator-IQAC

Proceedings Confirmed Prof. (Naresh Kumar) Chairman-IQAC



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MINUTES OF MEETING

The C1/19/32th meeting of Internal Quality Assurance Cell was held on 14-01-2023 online at 03.00 pm by following the SOPs under Corona crisis, rigidly. The following learned members have attended the meeting:

1. Prof. Naresh Kumar, Chairman

2. Dr. V.K. Dhaka, Head Horticulture/Chief Proctor/ Incharge NCC

3. Dr. A.K. Singh, Head Ag Engineering

4. Sh. Bhupendra Singh, Assistant Professor, Physics

5. Er. Sudheer Kumar, Assistant Professor, Ag Engineering

6. Shri D.A. Khan, Assistant Accountant (Administrative office)

7. Shri Sharad Kumar, Secretary, Management Committee

8. Dr. Priya Vrat Arya, Joint Director, Rtd., U.P. Govt. (Local Society)

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10. Sh. Bhuvnesh Gupta, Director, Suyash Paper and Kraft Ltd. (Employer/Industry)

11. Dr. Praveen Chaudhary, Principal, Janta Inter College, (Alumnus)

12. Dr. J.K. Arya, KVK, Baghra, Parents' Representative

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The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. After welcoming all the reputed members present in the meeting, Coordinator-IQAC, with the permission of chairperson, placed the agenda before the committee for discussion.

Confirmation of the proceedings of the previous meeting: The proceedings of the
previous meeting was confirmed by the chairman. All the decisions made in the previous
meeting were informed to the concerned and have been executed except agendum no. 09,
of which the progress is being given under Minute no. 02, separately.

2. Discussion on the progress of action plan chalked out for A.Y. 2022-23 as the measures of quality enhancement:



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| S.No. | Targets fixed for Academic Year 2022: 23 | Progress on the accomplishment of targets |
|-------|---|--|
| 1. | Filing of AQAR: 2021-22 to NAAC website | The AQAR has been prepared online and handed over to Principal sir for putting in Managing Committee of college for approval. |
| 2. | Collection of Feedback Survey from students /teachers/ alumni/ parents/ employers for improvement of quality culture | Done |
| 3. | Conduction of SSS for overall Institutional Performance | Done |
| 4. | Preparation of Academic Calendar for 2021-22 | Done and uploaded on college website |
| 5. | "Innovative Farmer Oriented Research Centre" at college premises | Working |
| 6. | Parent-Teacher Association Meet and the activities to be undertaken for overall development of college | Parent -Teacher meet was organised on 3 & 30-11-2022 by Dr R.k. Singh |
| 7. | Conduction of seminar/ conference/ workshop/ Guest lectures | Conducted National webinars on- Financial Literacy: Understanding for personal Finance February 28, 2022. |
| 8. | Organization of professional development programme for teaching staff, administrative training programme for non-teaching staff, promotion of universal values and ethics | 1 |
| 9. | Filling and evaluation of Self Appraisal Form of Teaching staff | Done |
| 10. | Induction Programme for fresher's | Done |



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| issue of IPR 12. Tracking of Student Progression Done The students are being sensitised on all possible occasions. The conducted programs are equity promotion and hosting/ celebration of various girl child/ women related activities Road safety programme on 17-01-2023 Celebration of National Youth Day on 12-01-2022 Participation of Rovers in Jamburee camp held in Rajasthan on 18-01-2023 Celebration of 26 January 2022 Voters Day on 26-01-2023 G-20 Awareness programme on 30-01-2023 Five day Rover-Ranger Pravesh Camp from 18 to 22-02-2022 One day NSS camp (Illrd camp) on 28-02-2023 Rover Ranger Intercollegiate camp (University samagam) from 03 to 05-03-2023 Participation of Students in Krishi Mela on 06-03-2023 under the supervision of Dr GR Kishor Five day NSS special camp from 23 to 29-03-2023 National camp of Rover-Ranger in Delhi on 30-03-2023 | 11. | Seminar/Guest lecture on pertinent | To be done |
|---|-----|--|--|
| 13. Sensitization of students on Professional ethics/human values/ environmental sustainability/ gender equity promotion and hosting/ celebration of various girl child/ women related activities 13. The students are being sensitised on all possible occasions. The conducted programs are 13. Road safety programme on 17-01-2023 13. Celebration of various girl child/ women related activities 14. Celebration of National Youth Day on 12-01-2022 15. Participation of Rovers in Jamburee camp held in Rajasthan on 18-01-2023 16. Celebration of 26 January 2022 17. Voters Day on 26-01-2023 18. G-20 Awareness programme on 30-01-2023 18. Five day Rover-Ranger Pravesh Camp from 18 to 22-02-2022 18. One day NSS camp (Illrd camp) on 28-02-2023 29. One day NSS camp (Illrd camp) on 28-02-2023 20. One day NSS camp (Illrd camp) on 28-02-2023 20. Rover Ranger Intercollegiate camp (University samagam) from 03 to 05-03-2023 20. Participation of Students in Krishi Mela on 06-03-2023 under the supervision of Dr GR Kishor 20. Five day NSS special camp from 23 to 29-03-2023 20. National camp of Rover-Ranger in Delhi on 30-03- | | | To be done |
| Professional ethics/human values/ environmental sustainability/ gender equity promotion and hosting/ celebration of various girl child/ women related activities - Road safety programme on 17-01-2023 - Celebration of National Youth Day on 12-01-2022 - Participation of Rovers in Jamburee camp held in Rajasthan on 18-01-2023 - Celebration of 26 January 2022 - Voters Day on 26-01-2023 - G-20 Awareness programme on 30-01-2023 - Five day Rover-Ranger Pravesh Camp from 18 to 22- 02-2022 - One day NSS camp (Illrd camp) on 28-02-2023 - One day NSS camp (IVth camp) on 28-02-2023 - Rover Ranger Intercollegiate camp (University samagam) from 03 to 05-03-2023 - Participation of Students in Krishi Mela on 06-03-2023 under the supervision of Dr GR Kishor - Five day NSS special camp from 23 to 29-03-2023 - National camp of Rover- Ranger in Delhi on 30-03- | 12. | Tracking of Student Progression | Done |
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| | | The Sall work continuously |
|-----|---|---|
| 4. | Automation of library and addition of more reference books | The formed E-Cell work continuously for accessing the E-resources. |
| 15. | Encouragement of faculty to publish papers in UGC recognized journals | continuously encouraged |
| 16. | To attract external funding to provide a push to developmental activities at the campus | In progress |
| 17. | Implementation of e-governance in area of fee deposition and account | In progress |
| 18. | Opening of new PG course in Genetics and Plant Breeding (Ag Botany) | In progress. Online application has been filed for opening the new course to University and applied to Uttar Pradesh Government for requisition of NOC. |
| 19. | Publication of College Magazine | Done |
| 20 | facilities in class rooms | |
| 21 | . Signing of MOUs with institution of repute and students visit in Industries | Done |
| 22 | Enhance employability of students by developing linkages with industry | |
| 23 | Opening of PG course M.Com in Commerce stream | In progress |
| 24 | 4. Establishment of Central combined Instrument Lab | In progress |
| 2 | different departments | n In progress |
| 2 | 6. Upgradation of Auditorium Hall | Done |
| 2 | 7. Implementation of ERP System | In progress |
| 2 | 28. Adaptation of Academic bank for students through ABACUSUP | or Done |
| | 29. Installation of Safety Equipments | In progress |

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3. Conduction of Meritorious Students award Ceremony: This award ceremony is being conducted every year with the Contributions made by college teachers and Social Workers/Society to honour our meritorious students who excelled in different arena of curricula and extracurricular activities. Alike previous years, hosting of this ceremony, will be held on 16-02-2022. This event encourage the students with a lot of enthusiasm.

- 4. Hosting of annual games and sports of college: Hosting of annual games/athletic meet of the college is the permanent feature of extracurricular activities of the college. The secretary, Games and Sports of the college Dr. Sahdev Maan has been entrusted by the cell to host the event during second fortnight of February 2022 with great zeal and fervour with the maximum participation of both boy and girl students in all the events by following the Corona protocol rigidly.
- 5. Conversation on Invitation of application from eligible teaching faculty for promotion under CAS: Some of our faculty members became eligible to higher scale for Promotion under Career Advancement Scheme. Therefore, IQAC has decided to call the completely filled-in application form from the eligible faculty members. So that the API scores claimed by the faculty members may be verified by IQAC and may put up the same before the screening committee for approval. After checking the eligibility of faculty members, the process of nomination of subject expert, subject wise, from university may also be initiated.

Dr. (Hari Om Sharma) Coordinator-IQAC

Proceedings Confirmed Prof.(Naresh Kumar) Chairman-IOAC



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MINUTES OF MEETING

The C1/20/33th meeting of Internal Quality Assurance Cell was held on 17-04-2023 at 11.00 am in the office of IQAC. The following learned members have attended the meeting:

The following learned members have attended the meeting:

1. Prof. Naresh Kumar, Chairman

2. Dr. V.K. Dhaka, Head Horticulture/Chief Proctor/ Incharge NCC

3. Dr. A.K. Singh, Head Ag Engineering Acom

4. Shri Bhupendra Singh, Assistant Professor, Physics

5. Er. Sudheer Kumar, Assistant Professor, Ag Engineering

6. Shri D.A. Khan, Assistant Accountant (Administrative office)

7. Shri Sharad Kumar, Secretary, Management Committee

8. Dr. Priya Vrat Arya, Joint Director, Rtd., U.P. Govt. (Local Society)

9. Dr. N. K. Pruthi, Head Ag Chemistry (Rtd.), External Expert

10. Sh. Bhuvnesh Gupta, Director, Suyash Paper and Kraft Ltd. (Employer/Industry)

11. Dr. Praveen Chaudhary, Principal, Janta Inter College, (Alumnus)

12. Dr. J.K. Arya, KVK, Baghra, Parents' Representative

13. Mr. Vimal Chaudhary, Ph.D. Horticulture, Student's Representative

14. Dr Hari Om Sharma, Coordinator

The meeting was presided over by the IQAC Chairman Prof. Naresh Kumar. After welcoming all the reputed members present in the meeting, Coordinator-IQAC, with the permission of chairperson, placed the agenda before the committee for discussion.

- 1. Confirmation of the proceedings of the previous meeting: The proceeding of the previous meeting was confirmed by the chairman. All the decisions made in the previous meeting were informed to the concerned and have been executed.
- 2. Discussion on the progress of action plan chalked out for A.Y. 2022-23 as the measures of quality enhancement:



Chaudhary Chhotu Ram Post-Graduate College, Muzaffarnagar-251001

| S.No. | Targets fixed for Academic Year 2022: 23 | Progress on the accomplishment of targets |
|-------|---|---|
| 1. | Filing of AQAR: 2021-22 to NAAC website | Successfully uploaded on NAAC website on 10-02-2023 and accepted on 20-02-2023 by NAAC. |
| 2. | Collection of Feedback Survey from students /teachers/ alumni/ parents/ employers for improvement of quality culture | Completed |
| 3. | Preparation of Academic Calendar for 2022-23 | Already Done and hosted on college website |
| 4. | Conduction of SSS for overall Institutional Performance | Completed |
| 5. | Opening of "Innovative Farmer Oriented Research Centre" at college premises | Opened and functional |
| 6. | Parent-Teacher Association Meet and the activities to be undertaken for overall development of college | Completed, organised on 3 & 30-11-2022 by Dr R.k. Singh |
| 7. | Enhancing the enrolment and role of Alumni and holding its meeting | Being executed by Convenor Alumni Association Dr. G.R. Kishore. |
| 8. | Conduction of seminar/ conference/ workshop/ Guest lectures | Workshop on "Financial Literacy of Youth" on 17 &18 April 2023 |
| 9. | Organization of professional development programme for teaching staff, administrative training programme for non-teaching staff, promotion of universal values and ethics | 'Rasayano ka Gyan' for third- and fourth-class employees was conducted on 23-03- |
| 10. | Filling and evaluation of Self Appraisal Form of Teaching staff | Completed |



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| 11. | Seminar/Guest lecture on pertinent issue of IPR | To be Done |
|-----|---|--|
| 12. | Induction Programme for fresher's | Done on 17-10-2022 for agriculture students and for Science/Commerce students on 20-10-2022 |
| 13. | Tracking of Student Progression | Completed |
| 14. | Sensitization of students on Professional ethics/human values/ environmental sustainability/ gender equity promotion and hosting/ celebration of various girl child/ women related activities | The students are being sensitised on all possible occasions. Participation in meeting related to "State Board for Wildlife" by Principle Prof. Naresh Malik with Chief Minister Sh. Aditya Nath Yogi ji on 18-04-2023 Celebration of International Yoga Day by all staff members and Students on 21-06-2023. A Lecture on Madak Pathartho ka bahiskar on 26-06-2023 |
| 15. | Automation of library and addition of more reference books | Done and the Cell is run under the supervision Dr Rabeesh Kumar Verma |
| 16. | Encouragement of faculty to publish papers in UGC recognized journals | Faculty published Papers and chapters in recognized journals |
| 17. | To attract external funding to provide a push to developmental activities at the campus | Attracted Rs. 6,31,500/- for developmental activities. |
| 18. | Implementation of e-governance in area of fee deposition and account | In progress |
| 19. | Opening of new PG course in Genetics and Plant Breeding (Ag Botany) | NOC is awaiting from University. |
| 20. | Publication of College Magazine | Done and distributed among students and faculty |



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| 21. | Installation of ICT facilities in class rooms (B/F) | Done |
|-----|---|---|
| 22. | Signing of MOUs with institution of repute | Four MOUs already signed and some in Progress |
| 23. | Enhance employability of students by developing linkages with industry | Done and placement cell continuously working. |
| 24. | Opening of PG course M.Com in Commerce stream | In progress |
| 25 | Establishment of Central combined Instrument Lab | In progress |
| 26 | Installation of Solar Panels in different departments | Some part done and other part under progress |
| 27. | Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members (B/F) | A laboratory needed for post-graduate work in Ag Botany is in offing. |
| 28 | Upgradation of auditorium hall | Done |
| 29. | Implementation of ERP System | In progress |
| 30. | Adaptation of Academic bank for students through ABACUSUP | Done |
| 31. | Installation of safety equipments | Done |

3. As alike years conduction of Administrative and Professional training programme for teaching and Non-Teaching staff will be done in the month of May. These programme enhance the quality of work and the manner in which it has to be perform. These skills brings visible, concrete and permanent positive changes in staff as well as in students.

Dr. (Hari Om Sharma) Coordinator-IQAC

Proceedings Confirmed Prof.(Naresh Kumar) Chairman-IQAC